

Aichi University of the Arts

Application Guidelines for Artist in Residence 2022

1. Program Objectives

Aichi University of the Arts (AUA) invites artists from around the world to the university through an artist-in-residence (AIR) program with the goal of promoting collaboration in education and artistic activities. By inviting artists, (including artist groups) who are actively engaged in artistic endeavors, the university aims to enhance exchanges among artists, faculty members and students, and thereby adds some fresh air to the university as an education and research hub with an active atmosphere.

2. Program Outline

Aichi University of the Arts invites internationally active artists to the university with the aims to:

- improve and enhance arts education
- facilitate collaboration in artistic activities
- promote exchanges among artists in Japan and abroad, universities, research institutions, etc.
- engage in academic and interdisciplinary activities.

3. Number of Resident Artists

1 person or 1 group

*One group is considered as one artist, and all the grants provided are for one artist, including those for travel, accommodation, and production expenses.

4. Eligibility

An applicant is expected to:

- be an artist active at present, and will continue to be active in the future;
- speak Japanese or English necessary for daily life and exchange events;
- consent to the invitation conditions of the program, and work on active exchange with students of AUA and community residents;
- have his/her living-base in the campus of AUA and have full responsibilities for his/her life and production during the period of the program; and
- be careful of his/her health both physically and mentally.

5. Focus Area

Fine Arts (painting, sculpture, installation, print making, design, photography, film, etc.)

6. Residency Period

The period of invitation is 30 days or more but 100 days or less during a period from June 1, 2022 (Wednesday) to December 16, 2022 (Friday).

* The invitation period will be fixed after consultation between the applicant and the university staff.

* AUA is closed for the summer holidays during the period from the second week of August to the fourth week of September. During the period, the exchange program is suspended (but the AIR can continue artwork production and stay). Also, the on-campus facilities cannot be available between the second week and third week of August. This period is not included in the invitation period (the AIR is not allowed to stay on campus).

7. Application Procedure

◆ Submission of the application documents by post

The following application documents (1 and 2 below) must be sent **by post** to Art Information and PR Section of AUA:

1. Application form [as per Appendix]: one facial photo taken within the past six months to be attached to the application form.

2. Portfolio of Artworks: JIS A4 size; free format; any number can be included.

For video and audio works, they must to be edited and attached as DVD, CD, etc. as appropriate.

◆ Filling in the form on website

After sending the application documents by post, fill in the application form with the necessary information on the AUA website, and transmit the form.

URL of the AUA website: <https://www.aigeweb-form.jp/form.php?form=5be944297d6d1>

◆ **Deadline of application**

December 17, 2021 (Friday) (must reach AUA by this date)

[Notes]

* **Submission of the application documents by e-mail is not acceptable.** Be sure to send them by post to reach AUA no later than the deadline.

* The application documents reached AUA later than the deadline are not accepted whatever the reason is.

* The application is completed by both sending the application documents by post and transmitting the application form via website.

*The application documents are not returned to the applicants as a general rule. However, if the applicant wishes to have them returned, he/she encloses a reply envelop indicating his/her receiving address (affixed with the required stamps postage).

[Letter-post address for application documents]

Aichi University of the Arts

Art Information and PR Section

Attn: "Artist in Residence" Program

1-114 Yazakosagamine, Nagakute, Aichi, 480-1194, Japan

8. Selection Process

The application documents are assessed at the Social Relations Center of AUA and the AIR (to be) is selected.

The selection outcome is noticed to all applicants by e-mail by March 31, 2022. For the details about the selection outcome, AUA is unable to answer.

9. Provisions

The program is carried through under the following conditions:

◆ **Support**

Production fees and living expenses:

500,000 yen is paid to the artist by installment under the regulations of AUA

Traveling expenses:

- (within Japan) One-time round-trip travel expenses between the artist's closest station and the university's closest station (Linimo Geidai-dori Station) are paid by AUA later.
- (from Overseas) One-time round-trip air ticket between the closest international airport to the artist's hometown and Chubu Centrair International Airport is prepared by AUA. And one-time round-trip travel expenses between Chubu Centrair International Airport and the university's closest station (Linimo Geidai-dori Station) are paid by AUA later.

Accommodation:

A single room of the faculty staff residency building on campus is provided.

The room is equipped with a bathroom, air conditioner, refrigerator, washing machine, bed, cooking heater, and Internet.

Studios:

One studio on campus is provided.

The AIR can use the on-campus facilities, including the craft center, only during the period of invitation and as far as the use does not interfere with any coursework or event of AUA.

◆ **Activities**

The AIR is required to attend one or more of the following exchange programs in addition to artwork production during his/her stay:

- Introduction lecture for AUA students: During the stay of the AIR.
- Opening or exhibition of artwork production to the public in the form of open studio (presentation of accomplishments): During the stay of the AIR
- Other workshops and voluntary plans can be brought into operation unless they do not interfere

with any coursework or event of AUA.

*The applicant details the contents of the artwork production and exchange program in the activity plan of application form.

*Implementation period will be fixed through coordination with the artist.

Exhibition

- After the exhibition, the artist removes his/her artworks by him/herself.
- The artist must set up his/her artworks and maintain them during the period of the exhibition on his/her own responsibility.
- The AIR submits the records of the activities as accomplishments of the artwork production during his/her stay (digital data of production process, artwork photos, production scenes and exhibition scenes, and artwork list).
- To bring back the objects used for the presentation of his/her accomplishments (artworks, exhibits, etc.), the AIR arranges for the packing and carriage and bears all transportation expenses.
- If any of the artworks fall under any of the following categories, the artist discusses and coordinates with the AUA staff beforehand:
 - ⇒ Artwork which emits sound or noise, which is perishable, which emits odor, which requires high-capacity power source, or which may exert influence on surroundings.
- Having any exhibition of the artworks to the public, etc., the AIR states clearly that they were produced during the period of the “Artists in Residence Program of Aichi University of the Arts.”

◆ **Others**

Activity record

AUA takes photos and videos to keep a record of the works and activities of the resident artist during the program. Copyrights of all the works produced in this program belong to the people who create the works. Copyrights of all photos, videos, and other contents recorded by AUA belong to AUA, and AUA has the right to use them for public relations which serve the public interest. AUA can use all of these materials for free.

After the program, the AIR is required to submit a notification of completion and a report to AUA. The report may be posted on our website.

Maintenance and management of accommodation facilities and studios

The AIR is responsible for cleaning the private room where he/she stays and the studios which he/she uses. After the program, the AIR is responsible for returning all facilities and fixtures in the restored original state.

Collection of income tax

For the AIR invited from a country does not have a tax treaty with Japan, 20.42% income tax is collected from the grants for production and living expenses. Also, for the AIR from a country has a tax treaty, if the treaty is not adapted, 20.42% income tax is collected. For the AIR living in Japan, 10.21% income tax is collected.

Insurance and visa

In preparation for illness and injury and for damage to the property during his/her stay, the AIR is obliged to take out health insurance, liability insurance, etc. on his/her own. The artist based overseas acquires a passport and a visa to enter Japan if necessary. (The cost should be covered by the artist.) For details, contact the Japanese Embassy in his/her country.

*If the artist fails to satisfy the conditions of invitation above or acts against the interest of AUA, the program may be terminated and the support may be cancelled.

10. Measures against COVID-19 Infectious Diseases

The AIR must take measures against infectious diseases in accordance with the national policy, the government policy and the local government policy, and the activity guidelines of AUA.

Please kindly note that the Program may not be implemented as planned under the influence of the COVID-19 infectious diseases.

The AIR from abroad must bear all expenses incurred by his/her stay, testing or vaccination during the quarantine.

The AIR must lay his/her activity plan, taking the measures against infectious diseases into consideration.

11. **Inquiry**

For any question and further information, please contact the following by e-mail:

Aichi University of the Arts, Art Information and PR Section
1-114 Yazakosagamine, Nagakute, Aichi, 480-1194, Japan

E-mail: geijo(at) mail.aichi-fam-u.ac.jp

*Please replace "(at)" with "@".

Website: <https://www.aichi-fam-u.ac.jp/>

AIR Residence room

